Company name:       Permit Number:       Location:

Part 1 – Risk assessment and authorization

Work method assessment: Have less hazardous methods been considered? □ Yes □ No
Why are less hazardous methods not being applied? _________________

Project specific work method statement:
Will a project specific work method statement be used and copy attached? □ Yes □ No

Work by: □ In-house staff  □ Contractor - name: __________________
Supervisor and Worker qualifications verified? □ Yes □ No

Work area risk assessment
Completed by: _________________   Position: _________________

a. Work area is not a “hot work prohibited” area? □ Yes □ No
b. Automatic sprinkler fully operational (see note 1 on back)? □ N/A □ Yes □ No
c. Hot work equipment is functional, secure and in good repair? □ Yes □ No
d. Within 10 m (35 ft) of the work area:
   1. Flammable liquids removed? □ Yes □ No
   2. Combustible materials removed or covered with fire resisting materials? □ Yes □ No
   3. Floors swept and overhead structure clean from dust, lint, and debris? □ Yes □ No
   4. Floor and wall openings protected against spread of sparks or embers? □ Yes □ No
e. Does work involve enclosed equipment? (If yes, complete items 1 to 4)
   1. Adequate ventilation provided? □ Yes □ No
   2. Thoroughly cleaned to remove all flammables and combustibles? □ Yes □ No
   3. Flammable vapors purged? □ Yes □ No
   4. Purging and ventilation verified with gas detector? □ Yes □ No
f. Fire watch (provided during and after hot work)
   1. Number of personnel required? _____
   2. Location of fire watch personnel: __________________
   3. First aid firefighting equipment to be provided: __________________
   4. Fire watch duration (minutes) after work complete: □ 30 □ 60 □ >60 minutes ______
      Note: 60 minute minimum for torch applied roofing
   g. Additional precaution required for this job: ________________

Authorization: □ Work method assessment approved  □ Work area risk assessment approved

1) Work location: ______
2) Work description: ______

Part 2 – Worker acknowledgement (completed by worker before work begins)

Worker and Fire Watch been briefed on precautions and emergency procedures? □ Yes □ No
Worker name (print): ______________________   Date: _________________
Worker signature: __________________________   Position: ________________

Part 3 – Periodic work area inspections (completed by supervisor during hot work and post-work fire watch period)

Inspection time: ___ : ___ am / pm   Work in compliance □ Yes □ No Initials: _____
Inspection time: ___ : ___ am / pm   Work in compliance □ Yes □ No Initials: _____
Inspection time: ___ : ___ am / pm   Work in compliance □ Yes □ No Initials: _____
Inspection time: ___ : ___ am / pm   Work in compliance □ Yes □ No Initials: _____
Inspection time: ___ : ___ am / pm   Work in compliance □ Yes □ No Initials: _____

Description of any non-compliance and actions taken: ______________________________________
___________________________________________________________________________________ ...
___________________________________________________________________________________

Part 4 – Final work area inspection (completed by supervisor at end of fire watch)

Time hot work ended: ___ : ___ am / pm
□ All areas where sparks or heat might have spread have been inspected with no sign of fire.
□ All fire alarm detectors isolated during the work have been reinstated.
□ Work completed in accordance with this permit.

Supervisor name (print): ______________________   Date: ______  Time: ______
Supervisor signature: __________________________   Position: __________________

Part 5 – Permit close out (completed by authorizer at end of fire watch)

Permit closed based upon (check one):
□ Permit and work completed in satisfactory manner
□ Permit withdrawn due to: ___________________________________________________________

Authorizer name (print): ______________________   Date: ______  Time: ______
Authorizer signature: __________________________   Position: __________________
WARNING
HOT WORK IN PROGRESS
WATCH FOR FIRE!

In case of emergency, take these actions:

Note 1: Fire protection impairments
- Only fire alarm system smoke detectors in the immediate vicinity should be isolated to avoid unwanted alarms.
- Hot work should not be permitted in any area equipped with automatic sprinklers while sprinklers are impaired.
- Where hot work cannot be avoided during a sprinkler impairment, consult with Zurich before any hot work proceeds.

Note 2: Fire watch
- Maintain an uninterrupted fire watch throughout the work area and adjacent areas.
- This includes during lunch, breaks, and shift changes.
- After work is completed, maintain the fire watch for the timeframe indicated in Part 1 of this permit.